



EXECUTIVE COMMITTEE MEETING MINUTES

**Minutes of the
Executive Committee Meeting
Tuesday June 10, 2025
3:30 pm - 5:30 pm
In-person/virtual meeting**

Attendees: Board of Directors					
Martha Rozman	X	Denise Murphy	X	William Lutz	X
Dr. Bruce Mousa	X	Roger Lipitz	X	Stephanie Viviano	X
Stephanie Lucarelli					

Attendees: Staff					
Natalia Harding					

- All attendees were advised to keep information from this meeting confidential.
- Stephanie Lucarelli, Chair, CEO Search Team, was unable to attend.
- Natalia Harding (staff board liaison) was asked to leave the meeting because of confidentiality.

CEO Search Team Process and Update

Martha Rozman on behalf of the CEO Search Team Chair

The name of the selected candidate and his resume was shared with the committee.

- A follow up meeting with the candidate was scheduled for Thursday, June 12, to discuss the program audit, organization chart, financials, staff needs/desires (documents provided to candidate prior to the Thursday meeting). Confirm candidate interest.
- The Search Team asked for authority to finalize the candidate selection, negotiate salary and benefits, confirm a starting date, complete the job offer and necessary documents, within parameters approved by the Executive Committee.
- The Search Team goal was to complete the CEO hiring process and ask for board approval at the Tuesday, June 17, 2025 Board Meeting.

Roger Lipitz moved that the Search Team be given authority to finalize the candidate selection, negotiate salary and benefits, confirm a starting date, complete the job offer and necessary documents, within parameters approved by the Executive Committee. The motion was seconded and adopted.

Closing Remarks & Adjournment

The meeting was adjourned at 4:30 pm.

Submitted by Martha Rozman, Board Chair.