



BOARD OF DIRECTORS MEETING MINUTES

**Minutes of the
Board of Directors Meeting
Tuesday, January 21, 2025
3:30pm – 5:30pm
In-person/virtual Meeting**

Attendees: Board of Directors					
Martha Rozman	X	Jerry Brown	X	Gary Personette	
Dr. Bruce Mousa	X	Dr. Della Burt-Bradley	X	Stephanie Lucarelli	X
Denise Murphy	X	Corky Carlsen	X	Dr. Leslie Ricciardelli	X
Roger Lipitz	X	Tim Cawley	X	Dr. Jesse Roberts	X
William Lutz	X	Janet Perna	X	Carol Windfeldt	X
Barbara Evans	X				

Attendees: Staff & Guest					
Stephanie Viviano		Natalia Harding		Dr. Kimberly Krupa	

**Chairman’s Report
Martha Rozman**

Martha called the meeting to order at 3:33 p.m. and welcomed everyone. Board member Roger Lipitz made a motion to approve the meeting minutes from November 19, 2024, Board Meeting. Board member Jerry Brown seconded the motion, and the motion passed unanimously.

Action Items / Motions

-Approval of \$1,000 for the Art of Democracy Funds. Stephanie Viviano described the Art for Democracy program and asked for a motion to approve the annual allocation from the Chuck Mohlke fund, CFCC Champions for Learning Designated Fund, or Champ3, from the Collier Community Foundation to provide \$1,000 for the Art for Democracy awards.

Motion to approve by William Lutz, seconded by Dr. Della Burt-Bradley, motion passed unanimously.

-Approval of 990.

Motion to approve by Roger Lipitz, seconded by Janet Perna, motion passed unanimously.



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President's Report

Barbara Evans

Barbara discussed upcoming events: Alumni Counsel, Ambassadors Reception highlighting the Night for Champions.

She reminded the Board Members about securing tables and shared the Night for Champions Financial Summary Recap.

Finance Report

Roger Lipitz / Stephanie Viviano

Roger introduced the finance report.

Stephanie provided an overview of the first six months of the fiscal year:

Noted any major changes in revenue and expenditure.

Roger mentioned the practice of preparing estimates at the six-month mark and again at nine months to track financial progress and make any necessary adjustments.

Program Audit Presentation

- Martha introduced Dr. Kimberly Krupa for an overview of the program audit.
- Barbara provided background information on Dr. Krupa's expertise and experience.
- Dr. Kimberly Krupa greeted the Board and presented a comprehensive program audit report (full report is over 100 pages), focusing on:
 - Roles and responsibilities
 - Opportunities for improvement
 - Best practices in programming
- A slide show highlighted key findings and next steps for implementation.
- A Q&A session followed, where Board Members asked questions about findings, recommendations, and timeline for next actions.

Executive Session/Adjournment

Martha Rozman

Martha adjourned the regular Board meeting at 5:31 pm and Dr. Jesse Roberts seconded. Approval of previous meeting minutes.