



BOARD OF DIRECTORS MEETING MINUTES

**Minutes of the
Executive Committee Meeting
Tuesday, January 14, 2025
3:30 pm - 5:30 pm
In-person/virtual meeting**

Attendees: Board of Directors					
Martha Rozman	X	Denise Murphy	X	William Lutz	X
Dr. Bruce Mousa	X	Roger Lipitz	X	Barbara Evans	X
Carol Windfeldt	X				

Attendees: Staff					
Natalia Harding	X				

Approval of Previous Meeting Minutes

Motion to approve the Executive Committee meeting minutes from November 12, 2024. Moved by Denise Murphy. Seconded by Bruce. Approved unanimously

Agenda Review

The agenda for January 14, 2025, was reviewed.

President's Report

Barbara Evans

- Updated the Committee on current initiatives and upcoming programs.
- Addressed a few challenges in volunteer recruitment and possible solutions.
- Discussed key events in the next quarter.
- Barbara left the meeting after delivering her report.

Chairman's Report

Martha Rozman

- Provided updates on ongoing strategic planning efforts.
- Shared highlights from recent meetings and areas requiring further attention.
- Emphasized the importance of inter-committee communication.

Treasurer's Report

Roger Lipitz

- Presented current financial statements, noting revenues align with forecasts.
- No major concerns at this time; expenses are slightly under budget.
- Discussed new donation opportunities and potential grants



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Planning for Board Meeting

Martha Rozman

Reviewed the draft agenda for the upcoming Board meeting. Assigned presenters and gathered final input on materials needed.

Discussion Regarding Dr. Krupa's Presentation

- The Executive Committee does not feel ready for Dr. Krupa to present to the Board on January 21 due to outstanding questions arising from the Executive Summary.
- The Committee requests Dr. Krupa present in person to the Executive Committee first, alongside Carol Windfeldt, Tim Cawley, and Leslie Ricciardelli.
- They would like to receive the full report one week prior to Dr. Krupa's in-person presentation for adequate review.
- After meeting with Dr. Krupa, the Committee will decide next steps, including whether the Executive Committee should meet again to discuss how best to share her findings with the Board, or schedule Dr. Krupa for a Board presentation at the February retreat.
- Members agreed it's important to slow down and ensure they fully understand the data and recommendations before presenting to the Board.

Executive Session

The Committee moved into Executive Session for a confidential discussion.

Closing Remarks & Adjournment

Martha thanked everyone for their participation and restated the key follow-up actions. Meeting adjourned at 5:30 pm.